

## PLEASE POST IMMEDIATELY

Dear Educator:

Please take a moment to reacquaint yourself with the Course Information Section. The Continuing Professional Education (CPE) course information and guidelines are listed in this brochure.

PDE requires all instructors to assess course participants, in order to receive CPE credits. *These credits can be used towards Act 48.* The guidelines for assessment of participants may include, but are not limited to the following:

- ◆ ASSIGNMENTS ARE COMPLETE, TURNED IN ON TIME AND SHOW CONNECTION TO COURSE MATERIALS
- ◆ PARTICIPATION IN CLASS DISCUSSIONS
- ◆ RESEARCH PAPERS
- ◆ ATTENDANCE
- ◆ ENTRY JOURNALS
- ◆ A FINAL PROJECT
- ◆ PRESENTATIONS - WRITTEN/ORAL
- ◆ QUIZZES/TESTS
- ◆ PORTFOLIOS
- ◆ FINAL COMPREHENSIVE TESTS
- ◆ ARTICLE CRITIQUES
- ◆ COMPLETION OF AN ACTION, LESSON, OR CURRICULUM PLAN(S)

*Please Note: Teachers of schools serviced by the NEIU will have 1st preference in listed courses.*

Thank you for participating in the Continuing Professional Education Program at the NEIU.

### CPE BROCHURE IS ON THE NEIU HOMEPAGE AT

[www.iu19.org](http://www.iu19.org)

- ◆ ON THE NEIU HOMEPAGE A BULLETIN BOARD BOX IS ON THE RIGHT
- ◆ IN THE BULLETIN BOARD BOX, CLICK ON CPE CREDITS AND YOU CAN VIEW AND/OR PRINT THE CPE BROCHURE
- ◆ YOU CANNOT REGISTER ONLINE - YOU MUST MAIL YOUR CHECK AND REGISTRATION FORM TO KAREN WHITE



WATCH FOR:

## The Next CPE Brochure

...coming in April 2010

## NOTE - For ALL Courses

Registrations Must be received Two Weeks Before the Course Start Date

**INCLUDE E-MAIL ADDRESS ON ALL REGISTRATIONS**

### MEETING THE NEEDS OF EXCEPTIONAL STUDENTS IN THE REGULAR EDUCATION CLASSROOM

The course will provide participants with an in-depth understanding of Special Education Policies and procedures that affect them as regular education teachers. Participants will gain an understanding of the requirements of inclusionary practices as set forth through Chapter 14, with attention to the Gaskin Settlement. Participants will gain insight into social, emotional and educational needs of exceptional children through the study of specific categories of exceptionalities. Participants will learn how to adapt assignments, assessments and instructional methodology relevant to their individual classrooms.

SCHEDULE: MARCH 2, 4, 9, 11, 23, 25, 30; APRIL 6, 8, 13, 15, 20, 22, 27, 29, 2010

TIME: 4:15 P.M. - 7:15 P.M.

FEE: \$285.00

LOCATION: NEIU CONFERENCE ROOM

CPE CREDITS: THREE (3)

INSTRUCTOR: LORNA JOHNS

ENROLLMENT: TWENTY-FIVE (25)

## ❖ CPE COURSE INFORMATION ❖

Continuing Professional Education (CPE) in Pennsylvania is a planned, competency-based, on-going program whereby professional educators can renew initial certification, obtain permanent certification, attain a Master's Degree Equivalency Certificate and/or to improve skills.

The Northeastern Educational Intermediate Unit and its CPE Design Team offer this CPE credit course program as a service to educators. All instructional faculty conducting the courses have demonstrated expertise in their field and are currently teaching or working in the area in which they are presenting a course. Ms. Leeta Dennebaum, Curriculum Specialist, has administrative responsibility for all courses.

All courses offered have been approved or are pending approval by the Pennsylvania Department of Education for CPE graduate credit and may be used to satisfy educational requirements. You may use CPE graduate level courses for permanent certification or Act 48. For a master's equivalency, up to 18 of your credits may come from the CPE graduate level courses. **IMPORTANT: At least 18 of the 36 required credits for a Master's Equivalency, MUST be content specific to the subjects you teach under your certification.** Individuals should check local school district policy if they wish to use CPE credits for purposes other than those outlined by the Pennsylvania Department of Education.

### ATTENDANCE

Full attendance is mandatory. Any excuses for missed classes must be reported by the participant to Karen White by e-mail at [kwhite@iu19.org](mailto:kwhite@iu19.org) or by phone at 876-9240. Instructors will not allow for early dismissals or late arrivals. This guideline is directly in concert with Act 48 requirements.

Courses have been redesigned with the rigor of a college

or university syllabus. All participants will be required to complete outside readings assigned by the instructor (text, journal articles, Internet pages, etc.). Additionally, participants will be required to complete a project for the course. All assignments will be collected and assessed by the instructor.

### PAYMENT

The basic fee for these CPE courses is **\$95.00 per Credit**; however, the fee may vary according to the materials and supplies required. Registrants should consider themselves enrolled in the course(s) unless notified otherwise, and attend the sessions as scheduled. **Send check or money order with registration (No Cash).** A separate check for each course is required. Unless specified otherwise, make checks payable to: NEIU.

### ENROLLMENT

Consider yourself registered for courses when you send in your course registration(s). The NEIU office will only notify you if a course is cancelled, filled or if any changes occur.

### RECEIPTS

Your cancelled check is your receipt.

### REFUNDS

The registration deadline is the week before a course starts. Refunds of \$75.00 per credit will be given for cancellations received at least one week before a course starts. A processing fee of \$20.00 per credit is non-refundable.

### FOR ADDITIONAL INFORMATION CONTACT:

Karen White at: [kwhite@iu19.org](mailto:kwhite@iu19.org) or (570) 876-9240.

## ❖ CPE GRADUATE COURSES FOR CREDIT ❖

### CRISS-CROSS APPLESAUCE FOR ALL: TRANSITION AND BEHAVIOR MANAGEMENT STRATEGIES FOR THE CLASSROOM

Yoga Ed. Tools for Teachers is an experiential, interactive and didactic course which integrates yoga-based techniques into the K-12 classroom. These techniques, such as conscious breathing, basic yoga poses, simple movement games, and visualizations, have been proven to increase classroom learning and productivity, improve student behavior, and enhance the health and wellness of teachers and children. Integrating 5-15 minute Yoga Tool activities on a regular basis will enable both teachers and students to shift and manage their own mind-body state to reduce stress and improve focus, concentration, self-discipline and learning-readiness. You need to bring a yoga mat to class. Dress comfortable.

Required manual: please indicate on your registration which level you need and add the cost of the manual to the course fee.

K- 8 \$35.00: Grades 9 - 12 \$30.00

#### OFFERING 1

SCHEDULE: MARCH 15, 16, 17, 18, 2010 (FILED)

#### OFFERING 2

SCHEDULE: SEPTEMBER 20-21-22-23, 2010 (OPEN)

#### OFFERING 3

SCHEDULE: OCTOBER 18-19-20-21, 2010 (OPEN)

TIME: 4:15 P.M. - 8:00 P.M.  
 LOCATION: NEIU CONFERENCE ROOMS C/B  
 CPE CREDIT: ONE (1)  
 FEE: \$95 PLUS THE COST OF YOUR MANUAL  
 INSTRUCTOR: MELISSA RUSSO  
 ENROLLMENT: TWENTY (20)

## ❖ CPE GRADUATE COURSES FOR CREDIT ❖

### USING COMMUNITY BASED PRIMARY RESOURCES TO ENHANCE CLASSROOM INSTRUCTION (PART 1)

Northeastern Pennsylvania played a unique role in the development of the United States of America. Immigrants from Eastern Europe came to this area to build a new life, and ended up building a new nation. Their hard work in the anthracite fields of the region produced the coal that fueled the industrial revolution.

Teachers of student in grades K-12 will board a steam engine, ride an electric trolley, gain hands-on experiences in museums, and descend hundreds of feet in a coal mine to examine the potential for utilizing community based primary resources to enhance their classroom instruction. Classes will be held at various museums and historic sites throughout the region and will be enriched through guest speakers. Reading of background materials provided by individual sites is required before each class.

OFFERING 1			OFFERING 2		
SCHEDULE:	APRIL 6 & 8	STEAMTOWN MUSEUM	SCHEDULE:	MAY 4 – 6	EVERHART MUSEUM
	APRIL 13 & 15	EVERHART MUSEUM		MAY 11 & 13	STEAMTOWN MUSEUM
	APRIL 20	ANTHRACITE MUSEUM		MAY 18	ANTHRACITE MUSEUM
	APRIL 22	SCRANTON CULTURAL CENTER		MAY 20	SCRANTON CULTURAL CENTER
	APRIL 27 & 29	HISTORICAL SOCIETY		MAY 22	TROLLEY & COAL MINE TOUR
	MAY 1	TROLLEY & COAL MINE TOUR		MAY 25 & 27	HISTORICAL SOCIETY
TIMES:	4:30 P.M. - 9:00 P.M. (EXCEPT SATURDAYS* 8:30 A.M.- 4:00 P.M.)				
CPE CREDITS:	THREE (3)				
FE:	\$345.00 (\$285 + \$60 MATERIALS FEE)				
INSTRUCTORS:	TOM MCHUGH AND CATHERINE CULLEN				
ENROLLMENT:	TWENTY-FIVE (25)				

### USING COMMUNITY BASED PRIMARY RESOURCES TO ENHANCE CLASSROOM INSTRUCTION, PART II (PREREQUISITE IS PART 1)

The history of the region is an integral part of the development of our great nation. Local educators can enhance their curriculum with broad based knowledge of regional assets, both cultural and historic in nature.

In this CPE course, which requires participants to have taken Using Community Based Primary Resources to Enhance Classroom Instruction (part 1), participants will continue to experience regional museums and historic and cultural assets to examine the potential for continuing to utilize community based primary resources to enhance their classroom instruction. Geared for teachers of students K-12, educators will be expected to create substantive units of study by aligning their classroom curriculum, the PA Academic Standards and museum resources. Lesson plan design will be modeled after the PAR Framework, a direct link to brain based research for instructional design. Classes will be held at various museums and historic sites throughout the region. Reading of background materials provided by individual sites is required before each class. **Prerequisite is Part 1.**

SCHEDULE: 2011			
MAY 1	KEYSTONE ENVIRONMENTAL INSTITUTE	TIMES:	4:30 P.M. – 9:00 P.M. (EXCEPT SATURDAYS* 8:00 A.M.– 5:00 P.M.)
MAY 3	UNIVERSITY OF SCRANTON	CPE CREDITS:	THREE (3)
MAY 5	LACKAWANNA COUNTY & FEDERAL COURTHOUSES	FE:	\$360.00 (COURSE FEE \$285- MATERIAL FEE \$75)
MAY 6	HISTORIC JERMYN HOTEL & ELECTRIC THEATRE COMPANY PRODUCTION	INSTRUCTORS:	TOM MCHUGH AND CATHERINE CULLEN
MAY 7	MAIN STREET SCRANTON AND FIRST FRIDAY	ENROLLMENT:	TWENTY-FIVE (25)
MAY 8	OLYPHANT CHURCH TOUR		
MAY 10	WASTE MANAGEMENT LANDFILL: ENVIRONMENTAL CENTER		
MAY 12	WAVERLY COMMUNITY HOUSE & CEMETERY: UNDERGROUND RAILROAD		
MAY 17	DUNMORE CEMETERY TOUR & PAST PLAYERS		

### HANDS-ON-SCIENCE

This 45 hour, 3-credit, graduate level course is designed to allow teachers to become comfortable with using scientific demonstrations and laboratory activities. All grade levels would be able to utilize the material. The focus will be for 4th through 9th grade teachers. The participants will actively take part in demonstrations as students would. They will then be helped with leading other participants through the activities. The scientific content for the material will be reviewed as needed. The emphasis, however, will be for the participants to be able to apply the content to activities for large group instruction. Ideas will be discussed for merit and usefulness. “Inquiry” and “Discovery” methodology will be applied. It should be noted that the activities are only to serve as an enhancement of a Science curriculum. Note that majority of activities will be completed using common “Household”

## ❖ CPE GRADUATE COURSES FOR CREDIT ❖

or “Hardware Store” materials. Physical science is the emphases of this course. There will be an outdoor session conducted once during the course. Directions: from 380 south take exit 22 (Moscow). Go left on 690 for 1.5 miles and school is on the right. (About 5 miles from Dunmore)

**SCHEDULE:** JUNE 21, 22, 23, 24, 25, 28, 29, 30, 2010  
**TIME:** 8:00 A.M. – 2:00 P.M.  
**LOCATION:** NORTH POCONO MIDDLE SCHOOL  
**CPE CREDITS:** THREE (3)  
**FE:** \$285.00  
**INSTRUCTOR:** MICHAEL VIELLO  
**ENROLLMENT:** TWENTY-FIVE (25)

### MUSIC AS THE MEDIUM: PROMOTING INTERDISCIPLINARY LEARNING THROUGH MUSIC

This 45 hour, 3 CPE credit graduate level course is designed to enable teachers of all grade levels to promote interdisciplinary learning through the medium of music, specifically rock & roll, folk, jazz, and hip-hop. Since this is a medium to which students relate, various methods and applications will be presented and discussed. This course will enable teachers to reach their students on a multi-cultural level learning various skills with music as a messenger.

Many of the unique strategies that will be taught, have been developed over months and years of planning by outstanding teams of teachers working to reach greater numbers of learners through alternative strategies.

Teachers will develop their own portfolio of lesson plans related to learning Social Studies, English, Writing & Communications, Science, Math and Economic disciplines.

**SCHEDULE:** JULY 26, 27, 28, 29, 30, 2010  
**TIME:** 8:00 A.M. – 5:00 P.M.  
**LOCATION:** CTC OF LACKAWANNA COUNTY, SCRANTON  
**CPE CREDITS:** THREE (3)  
**FE:** \$285.00  
**INSTRUCTOR:** AL CHOMAN  
**ENROLLMENT:** TWENTY-FIVE (25)

### WRITE YOUR OWN CHILDREN'S BOOK

This is a course in which to structure and develop your own children's book. Gear it to your class level. Illustrate it yourself. Make your own creative decisions as THE AUTHOR. Take your idea to finished book. You can then teach students in K-12 to write their own books by implementing the Children Writing for Children Classroom Program attached to this course. Compare published authors before writing process begins for you. Learn how the Characteristics of Effective Writing connect the art to the copy in a completed children's

book. This is a unique technique for teaching writing, developing creativity, and enhancing self-confidence. Some supplies will be purchased from the instructor; the remainder may be obtained locally once the class has commenced. The course is designed for K-12 teachers including teachers of special education, foreign language and gifted. Credit will be received after the November session upon implementation in the classroom.

**SCHEDULE:** JUNE 22, 23, 24, 25; NOVEMBER 5, 2010  
**TIME:** 8:00 A.M. - 4:00 P.M.  
 (EXCEPT NOV 5TH 4:00-6:00)  
**LOCATION:** NEIU CONFERENCE ROOM A  
**CPE CREDITS:** FOUR (4)  
**FE:** \$380.00  
**INSTRUCTOR:** RHONDA BARON-HALL  
**ENROLLMENT:** TWENTY (20)

### THE AUTOBIOGRAPHY

Preserve your memories in a book by writing your autobiography. Use words and pictures to shape your self-portrait. Then learn to teach children from grades 2-12 how to write an autobiography by implementing The Autobiography Classroom Program. The Pennsylvania Department of Education Characteristics of Effective Writing guidelines, including focus, content, organization, style and conventions, which are defined in the Writing Assessment Handbook, will be addressed with each chapter you write. Bringing your personal history into the writing process will then, in turn, allow your students to participate in the ongoing community of voices each new autobiography provides. Some supplies will be purchased from the instructor; the remainder may be obtained locally once the class has commenced. This course is designed for elementary teachers of grades 2 and above, middle school teachers, high school English and foreign language teachers, special education teachers, teachers of the gifted, and guidance counselors. Credit will be received after the November session upon implementation in the classroom.

**SCHEDULE:** JUNE 29, 30; JULY 1,2; NOVEMBER 5, 2010  
**TIME:** 8:00 A.M. - 4:00 P.M.  
 (EXCEPT NOV 5TH 4:00-6:00)  
**LOCATION:** NEIU CONFERENCE ROOM A  
**CPE CREDITS:** FOUR (4)  
**FE:** \$380.00  
**INSTRUCTOR:** RHONDA BARON-HALL  
**ENROLLMENT:** TWENTY (20)

### FANTASY TRAVEL

Take a character on a chapter-by-chapter journey of self-discovery to anywhere your imagination leads you. Make it an adventure both reader and writer will never forget. Then learn to teach the Fantasy Travel classroom program to your students using your newly written book

## ❖ CPE GRADUATE COURSES FOR CREDIT ❖

as a sample. The Pennsylvania Department of Education, Characteristics of Effective Writing guidelines, including focus, content organization, style and conventions, which are defined in the Writing Assessment Handbook, will be addressed with each chapter you write. Some supplies will be purchased from the instructor; the remainder may be obtained locally once the class has commenced. This course is designed for elementary teachers of grades 2 and above, middle school teachers, high school English and foreign language teachers, special education teachers, teachers of the gifted, and guidance counselors. Credit will be received after the November session upon implementation in the classroom

**SCHEDULE:** JULY 13, 14, 15, 16; NOVEMBER 5, 2010  
**TIME:** 8:00 A.M. - 4:00 P.M.  
 (EXCEPT NOV 5TH 4:00-6:00)  
**LOCATION:** NEIU CONFERENCE ROOM A  
**CPE CREDITS:** FOUR (4)  
**FE:** \$380.00  
**INSTRUCTOR:** RHONDA BARON-HALL  
**ENROLLMENT:** TWENTY (20)

### EFFECTIVE INSTRUCTIONAL TECHNIQUES FOR MEETING THE PENNSYLVANIA ACADEMIC STANDARDS

This graduate level course is designed to provide educators with an in-depth exploration of instructional principles and strategies that will maximize student performance and enable them to better meet the Pennsylvania Academic Standards and perform well on standardized tests, mainly the PSSA.

Commissioned reports, such as A Nation at Risk and Goals 2000: Educate America Act, as well as the No Child Left Behind Act of 2001, will be analyzed and discussed as a means of meeting the National Education Goals for all students. The instructor will present the material through lectures, group discussions, and review of current research. This course is designed for all educators from grades K-12.

**SCHEDULE:** AUGUST 3, 4, 5, 10, 11, 12, 2010  
**TIME:** 8:00 A.M. - 4:00 P.M.  
**LOCATION:** NEIU CONFERENCE ROOM A  
**CPE CREDITS:** THREE (3)  
**FE:** \$285.00  
**INSTRUCTOR:** JOSEPH AGOLINO  
**ENROLLMENT:** TWENTY-FIVE (25)

### LEARNING INTEGRATION THROUGH THE ARTS (ARTS ALIVE 2010)

This course will offer educators the opportunities for professional development on the four disciplines of the arts (visual art, music, dance and theatre) as specified by the Chapter 4 curriculum regulations and the Pennsylvania

Standards for the Arts and Humanities. The course will include study in poetry/creative writing. The teachers will discover new media and techniques as they learn with high school students participating in a summer arts experience. Teachers will receive instruction in current assessment trends in arts education and on the Pennsylvania Standards in the Arts and Humanities. The design of the course promotes basic educators working in collaboration with higher education instructors and professional artists. Any teacher who participates in the program must be available July 5 through 30, 2010 inclusive.

The accepted teachers will participate as students in studio classes along with the high school students. They are not required to teach, but to develop professionally, as they are immersed in the arts program. Teachers will learn the arts, assessments, and will have the ability to profoundly change their classroom curriculum to include the arts as a tool for learning.

Teachers do not need to have a background in the arts, unless they are interested in participating in music. The teachers in the music program will be involved in a choral program and are required to participate in a choir.

Teachers will also develop residency programs with Pennsylvania Council on the Arts rostered artists during the four-week period. The artists will then conduct a weeklong residency during the academic year in the school in which the teacher works. If a teacher participates in this course, the school district is required to pay a \$1000.00 residency fee during the academic year, to the artist(s) who will be assigned to the school.

Teachers will receive 12 Continuing Professional Education credits for a fee of \$600.00 (payable to NEIU from the teacher). These credits will meet the Act 48 requirements.

Teachers will work with professional artists to plan residency programs, which they are REQUIRED to implement during the academic year following the course. A five-day residency is mandatory during the 2010/2011 school year.

**SCHEDULE:** JULY 5TH THROUGH JULY 30TH, 2010  
 MON THROUGH THURS 9:00 AM - 3:00 PM  
 FRIDAYS 9:00 AM - 1:00 PM

#### July 30<sup>th</sup> Final Exhibits/Performances 9AM - 10PM

**LOCATION:** VARIOUS LOCATIONS IN DOWNTOWN SCRANTON AND KEYSTONE COLLEGE  
**CPE CREDITS:** TWELVE (12) CREDITS 9  
 ... TO INCLUDE A 5-DAY MANDATORY RESIDENCY DURING 2010/2011 SCHOOL YEAR  
**REGISTRATION:** CALL JESSICA GILHOOLEY AT 876-9335 FOR THE ARTS REGISTRATION FORM AND INFORMATION. TO REGISTER, MAIL THE ARTS REGISTRATION FORM AND A CHECK, PAYABLE TO NEIU, TO JESSICA GILHOOLEY, NEIU.  
**FE:** \$600  
**INSTRUCTOR:** DR. CATHERINE RICHMOND-CULLEN

## ❖ CPE GRADUATE COURSES FOR CREDIT ❖

### EDTECH LEADERS ONLINE(ETLO) COURSES

PLEASE SUBMIT EMAIL ADDRESS WITH YOUR REGISTRATION FOR ALL COCOURSES.

On the date the course starts, you will receive an email with the ETLO website and a password from the instructor. You will need to IMMEDIATELY go to this website and login. On the course starting date or just before, the instructor will be in touch with you via email.

**Participants MUST complete All Course Work by the End Date.  
This includes On-line and Classroom Classes.**

#### SCIENCE 2.0: USING WEB TOOLS TO PROMOTE INQUIRY-BASED SCIENCE

In this course, participants will explore the use of online data sources to enhance inquiry-based teaching and learning in the science curriculum. The National Weather Service and NASA are just two of the organizations now providing K-12 educators with both historical and real-time data from around the world. By using the Internet as a link to the data, students can participate in building meaningful models that will assist them in gaining a better grasp of both local and worldwide science issues. In many cases, students become part of a worldwide network of investigators by adding their local findings to a larger database. Please include the email address you wish to use with this online class.

SCHEDULE: SEPTEMBER 15 – NOVEMBER 2, 2010  
 FEE: \$300.00  
 (\$285 COURSE REGISTRATION + \$15 ONLINE FEE)  
 LOCATION/TIME: ON-LINE (ETLO)  
 CPE CREDITS: THREE (3)  
 FACILITATOR: ELAINE PAULISHAK  
 ENROLLMENT: TWENTY (20)

#### IMPROVING READING AND WRITING IN THE CONTENT AREAS

In this three-credit course, participants will use the Literacy Matters web site as an anchor throughout this online course for exploring instructional strategies. By the end of the course, participants will be able to locate web-based tools, strategies, and lessons that foster literacy skills in all content areas. They will also have developed a preliminary lesson plan incorporating these tools and strategies. Please include the email address you wish to use with this online class.

SCHEDULE: SEPTEMBER 15 – NOVEMBER 2, 2010  
 FEE: \$300.00  
 (\$285 COURSE REGISTRATION + \$15 ONLINE FEE)  
 LOCATION/TIME: ON-LINE (ETLO)  
 CPE CREDITS: THREE (3)  
 FACILITATOR: ELAINE PAULISHAK  
 ENROLLMENT: TWENTY (20)

#### USING TECHNOLOGY TO SUPPORT RESEARCH AND PRESENTATION

In this 3 credit course, participants will explore technology tools and resources that can support research and presentations across all subject areas at the middle and high school levels. Participants will learn about electronic tools to support brainstorming and concept mapping, locating relevant information resources, organizing and analyzing information, and preparing presentations and reports. By the end of the workshop, participants will have completed a plan that guides students through the research process and includes strategies for integrating technology into each phase of the research process, as well as a rubric for evaluating student presentations. Although this course is valuable and relevant to any content area, it is especially suited to the Inquiry and Design Process of Science content areas. Please include the email address you wish to use with this online class.

SCHEDULE: OCTOBER 6 – NOVEMBER 23, 2010  
 FEE: \$300.00  
 (\$285 COURSE REGISTRATION + \$15 ONLINE FEE)  
 LOCATION/TIME: ON-LINE (ETLO)  
 CPE CREDITS: THREE (3)  
 FACILITATOR: ELAINE PAULISHAK  
 ENROLLMENT: TWENTY (20)

#### USING OBSERVABLE PHENOMENA TO MAKE SENSE OF THE EARTH, MOON AND SUN

During this seven-week course, participants will learn how to use scientific inquiry to foster exploration and understanding of the movements of the earth, moon and sun. This course is written from an inquiry standpoint; therefore, participants will work to construct their own knowledge about natural phenomena (through the use of shadow trackers and moon journals) as they learn how to integrate inquiry strategies into classroom instruction. Specific content knowledge, such as learning the reason for day/night cycles, phases of the moon, and the reasons for seasons, will be integrated into this course. Participants will learn how to facilitate inquiry-based learning in their classroom, from thinking about why

## ❖ CPE GRADUATE COURSES FOR CREDIT ❖

inquiry is important to posing questions that promote discovery. Content-rich articles, video clips, and online resources will form the background of the course and asynchronous discussion boards will promote participant interaction, communication, and learning. Participants will be expected to complete and submit a final product by the end of the course. Please include the email address you wish to use with this online class.

### OFFERING 1

SCHEDULE: APRIL 7 – MAY 26, 2010

### OFFERING 2

SCHEDULE: JULY 1 – JULY 31, 2010

FEE: \$300.00  
(\$285 COURSE REGISTRATION + \$15 ONLINE FEE)

LOCATION/TIME: ON-LINE (ETLO)

CPE CREDITS: THREE (3)

FACILITATOR: ELAINE PAULISHAK

ENROLLMENT: TWENTY (20)

## USING TECHNOLOGY IN THE ELEMENTARY MATH CLASSROOM

Participants explore technologies that can be used in elementary math instruction, kindergarten through sixth grade, and examine ways in which tools like virtual manipulatives, calculators, spreadsheets, online data and applets can support instruction in elementary algebra, geometry, number and operation and data analysis. Please include the email address you wish to use with this online class.

SCHEDULE: JUNE 7 – JULY 30, 2010

FEE: \$300.00  
(\$285 COURSE REGISTRATION + \$15 ONLINE FEE)

LOCATION/TIME: ONLINE (ETLO)

CPE CREDITS: THREE (3)

FACILITATOR: NANCY HLAVATY

ENROLLMENT: TWENTY (20)

## USING MODELS TO UNDERSTAND FRACTIONS

In this workshop, teachers explore how mathematical models can be used to promote a deep understanding of fractions. Too often, students are taught mechanical ways to solve problems containing fractions. This course offers an alternative, based on the belief that students can come to understand fractions in a number of different ways. Please include the email address you wish to use with this online class.

SCHEDULE: JULY 5 – AUGUST 27, 2010

FEE: \$300.00  
(\$285 COURSE REGISTRATION + \$15 ONLINE FEE)

LOCATION/TIME: ON-LINE (ETLO)

CPE CREDITS: THREE (3)

FACILITATOR: NANCY HLAVATY

ENROLLMENT: TWENTY (20)

## DEVELOPING ALGEBRAIC THINKING THROUGH PATTERNS

Participants in this course explore ideas and questions related to the nature of algebraic thinking and the relationship between mathematical thinking and algebraic thinking. Also covered are ways of encouraging algebraic thinking in students through the examination of student work and questioning techniques.

Please include the email address you wish to use with this online class.

SCHEDULE: AUGUST 2 – SEPTEMBER 24, 2010

FEE: \$300.00  
(\$285 COURSE REGISTRATION + \$15 ONLINE FEE)

LOCATION/TIME: ON-LINE (ETLO)

CPE CREDITS: THREE (3)

INSTRUCTORS: NANCY HLAVATY

ENROLLMENT: TWENTY (20)

## TEACHING ALGEBRA USING VIRTUAL MANIPULATIVES

This course uses virtual manipulative to get students ready for algebra. Participants learn how to use these manipulatives and other technologies to help students gain proficiency in order to be successful in algebra. Many, many useful websites are included for future classroom use. Please include the email address you wish to use with this online class.

SCHEDULE: APRIL 5 – MAY 21, 2010

FEE: \$300.00  
(\$285 COURSE REGISTRATION + \$15 ONLINE FEE)

LOCATION/TIME: ON-LINE (ETLO)

CPE CREDITS: THREE (3)

FACILITATOR: NANCY HLAVATY

ENROLLMENT: TWENTY (20)

## PROPORTIONAL REASONING

In this course, participants study different components and levels of proportional reasoning. They learn questioning techniques that help student understand proportions, and they look at ways that students approach proportion problems. Many useful websites are included for future use. Please include the email address you wish to use with this online class.

SCHEDULE: MAY 3 – JUNE 18, 2010

FEE: \$300.00  
(\$285 COURSE REGISTRATION + \$15 ONLINE FEE)

LOCATION/TIME: ON-LINE (ETLO)

CPE CREDITS: THREE (3)

FACILITATOR: NANCY HLAVATY

ENROLLMENT: TWENTY (20)

## ❖ CPE GRADUATE COURSES FOR CREDIT ❖

### THE COMPLEXITIES OF MEASUREMENT

This course covers common misconceptions students have about measurement and gives teachers tools and strategies to help students improve their understanding of this topic. Participants explore why it is important for students to study measurement and gain ways to promote conceptual understanding of measurement in the classroom. Please include the email address you wish to use with this online class.

**SCHEDULE:** SEPTEMBER 7 – OCTOBER 29, 2010  
**FE:** \$300.00  
 (\$285 COURSE REGISTRATION + \$15 ONLINE FEE)  
**LOCATION/TIME:** ON-LINE (ETLO)  
**CPE CREDITS:** THREE (3)  
**FACILITATOR:** NANCY HLAVATY  
**ENROLLMENT:** TWENTY (20)

### BEST PRACTICES FOR VOCABULARY INSTRUCTION IN THE MIDDLE SCHOOL CLASSROOM

This course will expand participants' understanding of vocabulary development and instructional techniques that are effective in helping students in grades six through eight expand their vocabularies. Participants will learn how to assess students' vocabulary knowledge and select words from a text that are most useful for instruction, including those with high-frequency Greek and Latin word parts. In addition, participants will have the opportunity to explore online resources for vocabulary development and assess their own current vocabulary teaching strategies. This course is designed to help teachers and other educators learn new ways to extend the vocabularies of middle school students. Please include the email address you wish to use with this online class.

**SCHEDULE:** MAY 10 – JUNE 27, 2010  
**LOCATION/TIME:** ONLINE (ETLO)  
**CPE CREDITS:** THREE (3)  
**FE:** \$300.00  
 (\$285 COURSE REGISTRATION + \$15 ONLINE FEE)  
**FACILITATOR:** ROSANN MOSKEL  
**ENROLLMENT:** TWENTY (20)

### TEACHING WRITING IN THE ELEMENTARY CLASSROOM

In this course, participants will learn instructional strategies to teach students in the upper elementary grades how to write narrative and informational text. Participants will explore how to teach their students about the traits of good writing through mini-lessons and writing conferences and how to use established criteria to evaluate writing. They will recognize that writing is a process and consider how to organize instruction to guide students through the stages. Participants will go through

the instructional cycle from writing prompt to revision as they create their final projects. Please include the email address you wish to use with this online class.

**SCHEDULE:** MARCH 8 – APRIL 25, 2010  
**FE:** \$300.00  
 (\$285 COURSE REGISTRATION + \$15 ONLINE FEE)  
**LOCATION/TIME:** ONLINE (ETLO)  
**CPE CREDITS:** THREE (3)  
**FACILITATOR:** ROSANN MOSKEL  
**ENROLLMENT:** TWENTY (20)

### IMPROVING COMPREHENSION FOR STRUGGLING READERS

This course focuses specifically on supporting the academic development of students who are competent decoders but struggle to understand the meaning of what they read. Participants will explore the different types of comprehension difficulties students may face and will introduce a number of research-based strategies to improve comprehension skills. Instructional strategies will focus on building vocabulary skills, using teacher modeling, having students work collaboratively, and building comprehension-monitoring skills. As a final project, participants will design and implement a lesson plan focused on improving students' reading comprehension. Please include the email address you wish to use with this online class.

**SCHEDULE:** MAY 3 – JUNE 20, 2010  
**FE:** \$300.00  
 (\$285 COURSE REGISTRATION + \$15 ONLINE FEE)  
**LOCATION/TIME:** ON-LINE (ETLO)  
**CPE CREDITS:** THREE (3)  
**FACILITATOR:** DANIELLE O'SULLIVAN  
**ENROLLMENT:** TWENTY (20)

### TEACHING ELECTRICITY AND CIRCUITS THROUGH INQUIRY

Learn about the science behind electric circuits and how this content can be taught through inquiry. Participants will also explore strategies for managing inquiry-based lessons in the classroom and tools for assessing students' understanding of the content. Please include the email address you wish to use with this online class.

**SCHEDULE:** MAY 26 – JUNE 27, 2010  
**LOCATION/TIME:** ON-LINE (ETLO)  
**CPE CREDITS:** THREE (3)  
**FE:** \$300.00  
 (\$285 COURSE REGISTRATION + \$15 ONLINE FEE)  
**FACILITATOR:** MAURA FARR  
**ENROLLMENT:** TWENTY (20)

## ❖ CPE GRADUATE COURSES FOR CREDIT ❖

### DIFFERENTIATING INSTRUCTION TO ACCOMMODATE ALL LEARNERS

Every classroom is made up of individuals with diverse strengths, backgrounds, and approaches to learning. Understanding and responding to students' individual learning styles and needs can be a challenge for teachers. The World Wide Web contains a vast number of resources to assist teachers both in understanding the differences in their students' learning styles and in differentiating their instruction accordingly. Participants in this course, Differentiating Instruction to Accommodate Learning Styles, will be introduced to learning theory related to learning styles and multiple intelligences, as well as web-based resources to assist teachers in both identifying students' learning styles and intelligences and engaging students in activities which best suit those styles and intelligences. Participants will become familiar with teaching strategies and tools targeted for each learning style and intelligence and develop a preliminary lesson plan using those strategies and tools. Please include the email address you wish to use with this online class.

SCHEDULE: MAY 9 – JUNE 16, 2010  
 FEE: \$300.00  
 (\$285 COURSE REGISTRATION + \$15 ONLINE FEE)  
 LOCATION/TIME: ONLINE (ETLO)  
 CPE CREDITS: THREE (3)  
 FACILITATOR: MAURA FARR  
 ENROLLMENT: TWENTY (20)

### MAKING THE MOST OF ADOLESCENT LITERATURE

This course will introduce participants to teaching strategies that can help students with the complex process of reading to make meaning. You will learn how to select literature for students of varied needs and how to improve students' reading comprehension through questioning techniques. You will also explore a wide range of literature response strategies and techniques for assessment. Throughout the workshop, participants will use the Literacy Matters web site as a source of information. As a final product, participants will create a classroom lesson based on the strategies learned in this course. Please include the email address you wish to use with this online class.

OFFERING 1	
SCHEDULE:	APRIL 7 – MAY 12, 2010
OFFERING 2	
SCHEDULE:	JUNE 27 – JULY 25, 2010
FEE:	\$300.00 (\$285 COURSE REGISTRATION + \$15 ONLINE FEE)
LOCATION/TIME:	ONLINE (ETLO)
CPE CREDITS:	THREE (3)
FACILITATOR:	MAURA FARR
ENROLLMENT:	TWENTY (20)

### TEACHING WRITING IN THE MIDDLE SCHOOL CLASSROOM

In today's middle school writing classroom, the pressures to achieve state and national standards are overwhelming for students and teachers alike. Many classrooms focus so completely on writing the perfect essay that the fun of writing wanes. In this workshop, participants will examine two common essay types—informative and persuasive—as they are approached in several non-traditional ways. To complement these alternative ways of teaching these two essay types, this workshop will also re-examine the writing process, writing motivation for teachers and students, and formative evaluation methods for writing progress. The end result of this work is a final lesson plan for an informative or persuasive essay that utilizes a creative approach in its instruction. It is the overall goal of this workshop to rekindle motivation and creativity in middle school writing instruction to help teachers and students have some fun on their journey toward the perfect essay. Please include the email address you wish to use with this online class.

OFFERING 1	
SCHEDULE:	MAY 9 – JUNE 16, 2010
OFFERING 2	
SCHEDULE:	JUNE 27 – JULY 25, 2010
FEE:	\$300.00 (\$285 COURSE REGISTRATION + \$15 ONLINE FEE)
LOCATION/TIME:	ON-LINE (ETLO)
CPE CREDITS:	THREE (3)
FACILITATOR:	IAN FARR
ENROLLMENT:	TWENTY (20)

### EFFECTIVE SKILLS FOR FINDING THE BEST EDUCATIONAL RESOURCES ON THE WEB

The World Wide Web provides rich resources for educators, but they are useful only if educators know what resources are there and how to find them. Participants in this course will explore the range of educational material available on the Internet and learn time-saving skills to search the Web more effectively for useful curricular resources. Participants will become familiar with popular search engines and subject directories and will learn techniques to use each one appropriately and efficiently. The course will also examine the importance of critical evaluation of web resources and consider how to develop evaluation skills in the classroom. Participants will leave the course with a collection of web resources appropriate for their own classroom use.

The World Wide Web provides a lot of resources for educators, but they are useful only if educators know what resources are there and how to find them. Participants will explore educational material on the Internet and learn time-saving skills to search the Web more effectively.

## ❖ CPE GRADUATE COURSES FOR CREDIT ❖

Participants will become familiar with popular search engines and subject directories and will learn techniques to use each one appropriately and efficiently. The course will also examine the importance of critical evaluation of web resources and consider how to develop evaluation skills in the classroom. Please include the email address you wish to use with this online class.

### OFFERING 1

SCHEDULE: APRIL 7 – MAY 12, 2010

### OFFERING 2

SCHEDULE: MAY 26 – JUNE 27, 2010

FEE: \$300.00  
(\$285 COURSE REGISTRATION + \$15 ONLINE FEE)

LOCATION/TIME: ON-LINE (ETLO)

CPE CREDITS: THREE (3)

FACILITATOR: IAN FARR

ENROLLMENT: TWENTY (20)

## STRATEGIES AND TOOLS FOR TEACHING THE WRITING PROCESS

Technology tools and web-based materials support teachers in meeting state and national standards for students in each stage of the writing process. These standards emphasize the appropriate use of writing strategies and technological resources to communicate with different audiences and with a variety of purposes. This workshop, designed to support middle and high school teachers of writing, will explore a range of web-based resources and exemplary projects that utilize technology to support these goals. Participants will learn about and experiment with technologies that can be used to facilitate each phase of the writing process (prewriting, writing, revising, editing, publishing, and assessment). Participants will complete the workshop with a collection of resources and a plan for a classroom writing project that attends to both technology and content standards.

### OFFERING 1

SCHEDULE: APRIL 7 – MAY 12, 2010

### OFFERING 2

SCHEDULE: MAY 30 – JUNE 27, 2010

FEE: \$300.00  
(\$285 COURSE REGISTRATION + \$15 ONLINE FEE)

LOCATION/TIME: ON-LINE (ETLO)

CPE CREDITS: THREE (3)

FACILITATOR: IAN FARR

ENROLLMENT: TWENTY (20)

## DATA-DRIVEN DECISION MAKING: USING OBJECTIVE MEASURES TO IMPROVE STUDENT LEARNING

Improving student learning and achievement can be accomplished most effectively through the use of data analysis to understand student learning needs and to make instructional decisions. This course is designed to

help participants gain knowledge and skill in using data to improve student learning. Through this course, teachers will learn the importance of using data to plan appropriate instructional experiences for their students and to identify and analyze the measures of data to understand student learning needs in a systematic and continuous manner. As part of this course, participants will review data-driven decision-making theory regarding multiple measures of data and they will analyze intersections of the data to answer questions about student achievement and how to improve student learning. Participants will learn to use tools to gather and analyze formative data to identify trends and gaps in learning. As a final product in this course, participants will create an action plan to guide instructional change in their own classrooms and to lead to the improvement of student learning and achievement. Please include the email address you wish to use with this online class.

### OFFERING 1

SCHEDULE: APRIL 13 – JUNE 1, 2010

### OFFERING 2

SCHEDULE: SEPTEMBER 21 – OCTOBER 11, 2010

FEE: \$300.00  
(\$285 COURSE REGISTRATION + \$15 ONLINE FEE)

LOCATION/TIME: ON-LINE

CPE CREDITS: THREE (3)

FACILITATOR: LEETA DENNEBAUM

ENROLLMENT: TWENTY (20)

## THE ANTHRACITE EXPERIENCE PEOPLE THEME: DEVELOPING CLASSROOM BASED ASSESSMENT TOOLS UTILIZING LOCAL HISTORY THEMES AS CONTENT

This four credit course has a two-fold purpose. First, it expands the knowledge educators have of local history as it applies to this region's effect on American and world history. Secondly, it teaches educators to develop both traditional and project based assessments that can be used in their current teaching assignment. Educators will learn local history through this online course that focuses on using the internet to glean a wealth of information on specific topics. The application of the content to their classroom curriculum will be a requirement of the course. Specifically, the course will instruct educators to become familiar with project based assessments as a measure of student's knowledge and skills in academic content. The teachers will analyze and develop project based assessments. Additionally, educators will learn to design traditional assessments modeled after the PSSA reading anchors. All assessments will be designed integrating local history themes and the current academic content assignment of the teacher. Please include the email address you wish to use with this online class. (continued...)



## LANGUAGE ACQUISITION (ENGLISH USAGE AND DEVELOPING LINGUISTIC AWARENESS)

This course is designed for teachers of English Language Learners. Educators taking this course will develop knowledge and skills in the areas of structure of the English language, grammar, and pronunciation, including lexical, morphological, syntax, phonological and pragmatic components. They will develop knowledge of the process of first and second language acquisition, including developmental issues in verbal, non-verbal skills, and vocabulary. They will also develop knowledge and skills to assist ELLs to communicate using verbal and non-verbal language. They will develop knowledge of the process of literacy development for second language learners and strategies to assist ELLs in the different stages of second language usage. Required text: "Making It Happen". (Same book used in Instructional Materials I & II)

**SCHEDULE:** JUNE 22, 23, 24, 25, 28, 29, 30, 2010  
**TIME:** 8:30 A.M. – 3:30 P.M.  
**LOCATION:** CTC OF LACKAWANNA COUNTY  
**CPE CREDITS:** THREE (3)  
**FE:** \$344.00 (\$285.00 + BOOK \$59)  
**INSTRUCTOR:** KRISTEN PETRUCCI  
**ENROLLMENT:** (25) TWENTY-FIVE

## DEVELOPING CULTURAL AWARENESS/ SENSITIVITY

This course explores the behaviors, beliefs and attitudes that are necessary for a multicultural approach to learning. Participants will move from a basic level of cultural awareness to a deep understanding and sensitivity. Participants will develop the cultural competence necessary to overcome language and cultural barriers when working with ELLs. (Book cost is included in the fee "Understanding Your International Students...")

**SCHEDULE:** JULY 5, 6, 7, 8, 9, 12, 13, 14, 15, 16, 2010  
**TIME:** 8:00 A.M. – 12:30 P.M.  
**LOCATION:** CTC OF LACKAWANNA COUNTY  
**CPE CREDITS:** THREE (3)  
**FE:** \$318.00 (\$285 + BOOK \$33)  
**INSTRUCTOR:** NATALIE LUCKE  
**ENROLLMENT:** (25) TWENTY-FIVE

## ASSESSMENT AND SUPPORT FOR ENGLISH LANGUAGE LEARNERS

This is a 45-hour course designed to provide specific knowledge specified by the Pennsylvania Department of Instruction in its requirements for ESL training. Specifically, the course will address part three: English Language Learners (ELLs) Language & Support Services Knowledge. It is designed to expand participants' knowledge of effective assessment practices and support services available for ELL students. In addition to effective assessment practices, purposes for assessment, multiple assessment models, use of evaluation techniques, scaffolding of assessments, and formal/informal assessment tools will be discussed. Participants will learn the availability of school support services to assist ELLs in language acquisition and content learning and ways to promote parental/family involvement with their children's educational program. Participants will gain hands-on experience in test administration, interpretation, and reporting. Individualized Education Plans for ELLs identified as special education students will also be discussed. Required text: "Authentic Assessment for English Language Learners".

**SCHEDULE:** AUGUST 2, 3, 4, 5, 6, 9, 10, 11, 12, 13, 2010  
**TIME:** 8:00 A.M. – 12:30 P.M.  
**LOCATION:** CTC OF LACKAWANNA COUNTY  
**CPE CREDITS:** THREE (3)  
**FE:** \$326.00 (\$285.00 + BOOK \$41)  
**INSTRUCTOR:** NATALIE LUCKE  
**ENROLLMENT:** (25) TWENTY-FIVE

❖ *CPE GRADUATE COURSES FOR CREDIT* ❖

## KEYSTONE COLLEGE ENVIRONMENTAL EDUCATION INSTITUTE (KCEEI)

## TO REGISTER

**For any of the Kceel courses, please register on-line at <http://kceei.keystone.edu>**

Please complete the registration form, *print the confirmation page that is displayed after you submit this form, and mail it to the address printed on the confirmation page along with your non-refundable registration fee of \$200 (payable to Keystone College/Kceel)*. This pre-registration form does not officially hold your seat for the course; official registration will occur once the \$200 fee is received. Cancellations must be made two weeks prior to the start date of the course for a full refund. Failure to attend the course will result in a forfeiture of your fee. **MAKE CHECKS PAYABLE TO KEYSTONE COLLEGE/KCEEI**. Please fill out the registration form and return it with your check. More information will be sent to you in the mail after your registration is received.

If you want NEIU CPE or Wilkes credit, you will receive this information from Keystone once your registration is received. Cancellations must be made two weeks prior to the start of the course for a full refund. Failure to attend the course will result in a forfeiture of your fee.

**WATERSHED EXPLORERS (KCEEI COURSE)**

*Grades K-6                  June 20 – 25, 2010*

Watersheds are among the most basic units of natural organization in landscapes. Consequently, processes or activities occurring in one portion of the watershed will directly impact downstream areas (land or water). Given the essential role of water, the management practices will, in one form or another, affect every organism living in the watershed. This hands-on, science-based course will explore watershed concepts and the interdisciplinary nature of environmental issues.

Key topics will include: human impact on the watershed; water movement in the forest; applied stream ecology; water quality monitoring; groundwater; watershed strategies; global water issues; case study – Glenburn Pond; lake ecology; wetlands; and teaching tools and strategies.

**GEOLOGY OF NORTHEASTERN PENNSYLVANIA (KCEEI COURSE)**

*Grades 7-12                  July 11 – 16, 2010*

Northeast Pennsylvania's landscape records hundreds of millions of years of Earth history. This course focuses on the essential skills and knowledge needed to begin to understand geologic processes, grasp the expanse of geologic time, and unravel Earth's history. Local geology and hands-on activities are emphasized throughout the week. Two days are dedicated to field trips to sites of geological interest. Key topics will include: geologic reasoning, mineral and rock classification, sedimentary processes, weathering, erosion, plate tectonics, glaciations, landforms, and deep time.

**More KCEEI courses on next page...**

**KEYSTONE COLLEGE ENVIRONMENTAL EDUCATION INSTITUTE (KCEEI)****FLORA AND FAUNA OF PENNSYLVANIA (KCEEI COURSE)**

*Grades K-12 July 18 - 23, 2010*

What bird was that? What frog is croaking? Is that critter dangerous?

Knowing the wild world around you is the first step towards understanding nature and sharing it with your students. Teachers who are comfortable with the outdoors easily transfer their enthusiasm and knowledge to their students. This hands-on field and lab course will prepare you to identify the common plants and animals to be expected in NEPA. This course will offer an intensive study of the interrelationships, behaviors, and adaptations allowing for the biological success of plants and animals. Through the combination of laboratory investigations, field studies, class discussions, and reading assignments participants will gain an understanding of how living things adapt and adjust to maintain themselves as they balance the influences of nature and man.

Topics may include birds (including banding), mammals, insects, amphibians, flowering plants, 'lower' plants, mushrooms, and aquatic organisms. Brief introductions will blend into extensive time in the field. Collecting, photographing, preparing, and curating specimens will be demonstrated.

**CLIMATE CHANGE AND THE ENERGY CHALLENGE (KCEEI COURSE)**

*Grades 7-12 July 25 - 30, 2010*

Climate change and alternative energy are increasingly prevalent topics in today's society. We are constantly bombarded with information about global warming and the consumption of non-renewable resources. The threat is real; however, separating facts from assumptions is a daunting task. This course will focus on the science behind climate change and explore ways we can reduce our carbon footprint through the use of alternative energy sources.

This course will engage participants to understand the natural trends in climate change over geologic history; investigate the parameters and assumptions involved in climate prediction; explore alternative energy sources; and outline energy conservation practices that can be used in your schools.

Field experiences will include site visits to the following facilities: wind turbine, hydro-electric, geothermal and biomass.

❖ CPE REGISTRATION FORM ❖  
ONE COURSE PER REGISTRATION

Return Registration and Check to:  
Karen White  
NEIU  
1200 LINE STREET • ARCHBALD, PA 18403  
(570) 876-9240  
Email: kwhite@iu19.org

**TO OBTAIN YOUR PROFESSIONAL PERSONNEL ID#:**

- Log on to [www.pde.state.pa.us](http://www.pde.state.pa.us)
- On the left hand side of the PDE homepage, click on "Act 48 Reporting System"
- Enter your name, social security number and birthdate, then click on "Get Your Professional Personnel ID".
- You will need to keep a record of this number for future reference.
- When completing paperwork for Act 48 hours or CPE credits please use your new ID#

**Payment MUST be SENT with REGISTRATION FORM!!!**  
**- Please Clearly Print your E-mail Address -**

NAME \_\_\_\_\_

SS# \_\_\_\_\_ PROFESSIONAL PERSONNEL ID# \_\_\_\_\_

HOME ADDRESS  (check if change of address) \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

HOME TELEPHONE \_\_\_\_\_ WORK PHONE \_\_\_\_\_

EMPLOYED BY \_\_\_\_\_ POSITION \_\_\_\_\_

SCHOOL(S) IN WHICH YOU WORK \_\_\_\_\_

SUBJECT AREA(S) \_\_\_\_\_ GRADES \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_

**Do you have a Pennsylvania Teaching Certificate?**

(please circle one)

Yes      No

PAYMENT AMOUNT \$ \_\_\_\_\_ CHECK # \_\_\_\_\_

Make checks payable to NEIU unless specified otherwise. Payment is due with registration.  
Know your district/employer tuition reimbursement policy. Make a copy of your check and registration form for reimbursement from your district. Some courses have additional materials/books fees.

**Please send one check for each course registration. Payment is Due with Registration.**

COURSE TITLE \_\_\_\_\_

COURSE DATES \_\_\_\_\_

COURSE TIMES \_\_\_\_\_ COURSE SITE \_\_\_\_\_

KAREN WHITE  
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